

**COMPREHENSIVE STORMWATER MANAGEMENT PERMIT**

**HIGH DENSITY DEVELOPMENT  
SERVED BY AN OFF-SITE STORMWATER SYSTEM**

**SECTION 1 – APPROVAL**

Having reviewed the application and all supporting materials, the City of Wilmington has determined that the application is complete and the proposed development meets the requirements of the City of Wilmington's Comprehensive Stormwater Ordinance.

PERMIT HOLDER: **Gillilan Properties, LLC**  
PROJECT: **Neuwirth Annex**  
ADDRESS: **375 Government Center Annex**  
PERMIT #: **2017007**

Therefore, the above referenced site is hereby approved and subject to all conditions set forth in Section 2 of this approval and all applicable provisions of the City of Wilmington Comprehensive Stormwater Management Ordinance.

This permit shall be effective from the date of issuance until rescinded and shall be subject to the following specified conditions and limitations:

**Section 2 - CONDITIONS**

1. The runoff associated with this project has been approved to be discharged into a wet detention pond operated and maintained by Duke-Racine Property Owners Association, Inc. under the terms and conditions set forth in the latest version of Permit No. 2005035.
2. This approval is valid only for the stormwater management system as proposed on the approved stormwater management plans dated March 2, 2017.
3. The built-upon area allocated to this development by Stormwater Management Permit No. 2005035, is 90,169 square feet. The built upon area for this project must not exceed the maximum built-upon area allocated to this project or a modification to Stormwater Management Permit No. 2005035 will be required. This project proposes 80,229 square feet. The amount available for future development is 9,940 square feet.
4. This permit is issued concurrently with NCDENR/DWQ State Stormwater Offsite Permit No. SW8 170209. This project is subject to the requirements, terms and conditions of both permits. A revision or modification to one permit will not be reflected in the other without separate application.
5. The project will be limited to the amount and type of built-upon area indicated in Section IV of the Stormwater Management Application Form submitted as part of the approved stormwater permit application package, and per the approved plans.

6. This permit shall become void unless the facilities are constructed in accordance with the approved stormwater management plans, specifications and supporting documentation, including information provided in the application and supplements.
7. The runoff from all built-upon area within any permitted drainage area must be directed into the permitted stormwater control system for that drainage area.
8. The permittee shall submit a revised stormwater management application packet to the City of Wilmington and shall have received approval prior to construction, for any modification to the approved plans, including, but not limited to, those listed below:
  - a. Any revision to any item shown on the approved plans, including the stormwater management measures, built-upon area, details, etc.
  - b. Redesign or addition to the approved amount of built-upon area or to the drainage area.
  - c. Further subdivision, acquisition, lease or sale of any part of the project area.
  - d. Filling in, altering, or piping of any vegetative conveyance shown on the approved plan.
  - e. Construction of any permitted future areas shown on the approved plans.
9. A copy of the approved plans and specifications shall be maintained on file by the Permittee.
10. During construction, erosion shall be kept to a minimum and any eroded areas of the system will be repaired immediately.
11. All areas must be maintained in a permanently stabilized condition. If vegetated, permanent seeding requirements must follow the guidelines established in the North Carolina Erosion and Sediment Control Planning and Design Manual unless an alternative is specified and approved by the City of Wilmington.
12. The permittee is responsible for keeping the stormwater collection system within the lot property boundaries clear of trash, debris and sediment, and must control the sediment on the lot in accordance with the requirements of the NC Erosion and Sediment Control Design Manual. The following maintenance for the lot and its stormwater collection system shall be performed as indicated:
  - a. Semiannual scheduled inspections (every 6 months).
  - b. Sediment and trash removal as necessary.
  - c. Vegetate the stormwater conveyance swales and the non-paved areas of the lot.
  - d. Immediate repair and stabilization of any eroded areas on the lot.
  - e. Maintenance of all slopes in accordance with approved plans and specifications.
  - f. Repair or replacement of swales, catch basins and piping as necessary to capture the lot's runoff and maintain adequate drainage to the permitted BMP.
13. Records of inspection, maintenance and repair for the permitted stormwater system must be kept by the permittee for at least 5 years from the date of record and made available upon request to authorized personnel of the City of Wilmington. The records will indicate the date, activity, name of person performing the work and what actions were taken.





14. Upon completion of construction, before a Certificate of Occupancy shall be granted, and prior to operation of this permitted facility, the applicant shall submit to the City of Wilmington as-built plans for all stormwater management facilities. The plans shall show the final design specifications and the field location, type, depth, and invert of all measures, controls and devices, as-installed. A certification shall be submitted, along with all supporting documentation that specifies, under seal that the as-built stormwater measures, controls and devices are in compliance with the approved stormwater management plans. A final inspection by City of Wilmington personnel will be required prior to issuance of a certificate of occupancy or operation of the permitted facility.
15. This permit is not transferable except after application and approval by the City of Wilmington. In the event of a change of ownership, name change or change of address the permittee must submit a completed Name/Ownership Change form to the City of Wilmington at least 30 days prior to the change. It shall be signed by all applicable parties, and be accompanied by all required supporting documentation. Submittal of a complete application shall not be construed as an approved application. The application will be reviewed on its own merits by the City of Wilmington and may or may not be approved. The project must be in compliance with the terms of this permit in order for the transfer request to be considered. The permittee is responsible for compliance with all permit conditions until such time as the City of Wilmington approves the transfer request. Neither the sale of the project nor the conveyance of common area to a third party should be considered as an approved transfer of the permit.
16. Failure to abide by the conditions and limitations contained in this permit may subject the Permittee to enforcement action by the City of Wilmington, in accordance with Sections 18-52 and 18-53 and any other applicable section of the Land Development Code.
17. The City of Wilmington may notify the permittee when the permitted site does not meet one or more of the minimum requirements of the permit. Within the time frame specified in the notice, the permittee shall submit a written time schedule to the City of Wilmington for modifying the site to meet minimum requirements. The permittee shall provide copies of revised plans and certification in writing to the City of Wilmington that the changes have been made.
18. The issuance of this permit does not preclude the Permittee from complying with any and all statutes, rules, regulations, or ordinances, which may be imposed by other government agencies (local, state, and federal) having jurisdiction.
19. In the event that the facilities fail to perform satisfactorily, including the creation of nuisance conditions, the Permittee shall take immediate corrective action, including those as may be required by the City of Wilmington, such as the construction of additional or replacement stormwater management systems.
20. The permittee grants City of Wilmington Staff permission to enter the property during normal business hours for the purpose of inspecting all components of the permitted stormwater management facility.
21. The permit issued shall continue in force and effect until revoked or terminated by the City of Wilmington. The permit may be modified, revoked and reissued or terminated for cause. The filing of a request for a permit modification, revocation and re-issuance or termination does not stay any permit condition.



**Public Services**

Engineering  
212 Operations Center Drive  
Wilmington, NC 28412  
910 341-7807  
910 341-5881 fax  
wilmingtonnc.gov  
Dial 711 TTY/Voice

22. The approved stormwater management plans and all documentation submitted as part of the approved stormwater management permit application package for this project are incorporated by reference and are enforceable parts of the permit.
23. The permittee shall submit a renewal request with all required forms and documentation at least 180 days prior to the expiration date of this permit.
24. If any one or more of the conditions of this permit is found to be unenforceable or otherwise invalidated, all remaining conditions shall remain in full effect.

Stormwater Management Permit issued this the 2<sup>nd</sup> day of March, 2017.

A handwritten signature in blue ink, appearing to read "Sterling Cheatham", is written over a horizontal line.

for Sterling Cheatham, City Manager  
City of Wilmington



RECEIVED

MAR 01 2017

ENGINEERING

\* unless noted otherwise



Public Services

Engineering
212 Operations Center Dr
Wilmington, NC 28412
910 341-7807
910 341-5881 fax
wilmingtonnc.gov
Dial 711 TTY/Voice

STORMWATER MANAGEMENT PERMIT APPLICATION FORM
(Form SWP 2.2)

I. GENERAL INFORMATION

1. Project Name (subdivision, facility, or establishment name - should be consistent with project name on plans, specifications, letters, operation and maintenance agreements, etc.):

Neuwirth Annex

2. Location of Project (street address):

375 Government Center Drive

City: Wilmington County: New Hanover Zip: 28403

3. Directions to project (from nearest major intersection):

South on South College from Market Street. Left on Oriole Drive

Left on Government Center Drive. Site is on left

II. PERMIT INFORMATION

1. Specify the type of project (check one): Low Density High Density
Drains to an Offsite Stormwater System Drainage Plan Other

If the project drains to an Offsite System, list the Stormwater Permit Number(s):

City of Wilmington: 2005035 State - NCDENR/DWQ: SW8 050304

2. Is the project currently covered (whole or in part) by an existing City or State (NCDENR/DWQ) Stormwater Permit? Yes No

If yes, list all applicable Stormwater Permit Numbers:

City of Wilmington: 2016034 State - NCDENR/DWQ: SW8 050304

3. Additional Project Permit Requirements (check all applicable):

CAMA Major Sedimentation/Erosion Control

NPDES Industrial Stormwater 404/401 Permit: Proposed Impacts:

If any of these permits have already been acquired please provide the Project Name, Project/Permit Number, issue date and the type of each permit:

Grading Permit # 64-16 - State Stormwater Permit SW8 170209

### III. CONTACT INFORMATION

1. Print Applicant / Signing Official's name and title (specifically the developer, property owner, lessee, designated government official, individual, etc. who owns the project):

Applicant / Organization: John Gillilan/Gillilan Properties, LLC

Signing Official & Title: John Gillilan, Manager

- a. Contact information for Applicant / Signing Official:

Street Address: 219 South College

City: Wilmington State: NC Zip: 28403

Phone: 910-799-1815 Fax: N/A Email: johng@neuwirthmotors.com

Mailing Address (if different than physical address): PO Box 4107

City: Wilmington State: NC Zip: 28405

- b. Please check the appropriate box. The applicant listed above is:

The property owner (Skip to item 3)

Lessee\* (Attach a copy of the lease agreement and complete items 2 and 2a below)

Purchaser\* (Attach a copy of the pending sales agreement and complete items 2 and 2a below)

Developer\* (Complete items 2 and 2a below.)

2. Print Property Owner's name and title below, if you are the lessee, purchaser, or developer. (This is the person who owns the property that the project is on.)

Property Owner / Organization: \_\_\_\_\_

Signing Official & Title: \_\_\_\_\_

- a. Contact information for Property Owner:

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address (if different than physical address): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

3. (Optional) Print the name and title of another contact such as the project's construction supervisor or another person who can answer questions about the project:

Other Contact Person / Organization: \_\_\_\_\_

Signing Official & Title: \_\_\_\_\_

a. Contact information for person listed in item 3 above:

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address (if different than physical address): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**IV. PROJECT INFORMATION**

1. In the space provided below, briefly summarize how the stormwater runoff will be treated.

Stormwater will be treated in an off-site wet pond.

Racine Commercial S/D SW8 050304. This is Lot 6 of this subdivision.

This site was allocated 91,169 sf

- 2. Total Property Area: 100,188 square feet
- 3. Total Coastal Wetlands Area: 0 square feet
- 4. Total Surface Water Area: 0 square feet
- 5. Total Property Area (2) – Total Coastal Wetlands Area (3) – Total Surface Water Area (4) = Total Project Area: 100,188 square feet.
- 6. Existing Impervious Surface within Property Area: 0 square feet
- 7. Existing Impervious Surface to be Removed/Demolished: 0 square feet
- 8. Existing Impervious Surface to Remain: 0 square feet
- 9. Total Onsite (within property boundary) Newly Constructed Impervious Surface (*in square feet*):

Buildings/Lots	10,000
Impervious Pavement	65,319
Pervious Pavement (adj. total, with % credit applied)	0
Impervious Sidewalks – Includes dumpster pad	2,440
Pervious Sidewalks (adj. total, with % credit applied)	0
Other (describe)	0
Future Development	9,940
<b>Total Onsite Newly Constructed Impervious Surface</b>	<b>87,699</b>

10. Total Onsite Impervious Surface  
(Existing Impervious Surface to remain + Onsite Newly Constructed Impervious Surface) = 87,699 square feet

11. Project percent of impervious area: (Total Onsite Impervious Surface / Total Project Area) x100 = 87.5%



12. Total Offsite Newly Constructed Impervious Area (improvements made outside of property boundary, in square feet):

Impervious Pavement – NEW NET APRON	892
Pervious Pavement (adj. total, with % credit applied)	0
Impervious Sidewalks	0
Pervious Sidewalks (adj. total, with % credit applied)	0
Other (EXISTING SIDEWALK TO REMIAN)	1578
<b>Total Offsite Newly Constructed Impervious Surface</b>	<b>2,470</b>

13. Total Newly Constructed Impervious Surface  
(Total Onsite + Offsite Newly Constructed Impervious Surface) = 90,169 square feet

14. Complete the following information for each Stormwater BMP drainage area. If there are more than three drainage areas in the project, attach an additional sheet with the information for each area provided in the same format as below. Low Density projects may omit this section and skip to Section V.

Basin Information	BMP #1	BMP #	BMP #
Receiving Stream Name	Spring Branch		
Receiving Stream Index Number	18-74-63-1		
Stream Classification	C;Sw		
Total Drainage Area (sf)	100,188		
On-Site Drainage Area (sf)	100,188		
Off-Site Drainage Area (sf)	0		
<b>Total Impervious Area (sf)</b>	<b>90,169</b>		
Buildings/Lots (sf)	10,000		
Impervious Pavement (sf)	65,319		
Pervious Pavement (sf)	0		
Impervious Sidewalks (sf) includes dumpster pad	2,440		
Pervious Sidewalks (sf)	0		
Other (sf)	0		
Future Development (sf)	9,940		
Existing Impervious to remain (sf)	0		
Offsite (sf) – net s/w + new apron	2,470		
Percent Impervious Area (%)	90.0		

15. How was the off-site impervious area listed above determined? Provide documentation: \_\_\_\_\_

N/A



## V. SUBMITTAL REQUIREMENTS

1. Supplemental and Operation & Maintenance Forms - One applicable City of Wilmington Stormwater BMP supplement form and checklist must be submitted for **each** BMP specified for this project. One applicable proposed operation and maintenance (O&M) form must be submitted for **each type** of stormwater BMP. Once approved, the operation and maintenance forms must be referenced on the final plat and recorded with the register of deeds office.
2. Deed Restrictions and Restrictive Covenants - For all subdivisions, outparcels, and future development, the appropriate property restrictions and protective covenants are required to be recorded prior to the sale of any lot. Due to variability in lot sizes or the proposed BUA allocations, a table listing each lot number, lot size, and the allowable built-upon area must be provided as an attachment to the completed and notarized deed restriction form. The appropriate deed restrictions and protective covenants forms can be downloaded at the link listed in section V (3). Download the latest versions for each submittal.

In instances where the applicant is different than the property owner, it is the responsibility of the property owner to sign the deed restrictions and protective covenants form while the applicant is responsible for ensuring that the deed restrictions are recorded.

**By the notarized signature(s) below, the permit holder(s) certify that the recorded property restrictions and protective covenants for this project, if required, shall include all the items required in the permit and listed on the forms available on the website, that the covenants will be binding on all parties and persons claiming under them, that they will run with the land, that the required covenants cannot be changed or deleted without concurrence from the City of Wilmington, and that they will be recorded prior to the sale of any lot.**

3. Only complete application packages will be accepted and reviewed by the City. A complete package includes all of the items listed on the City Engineering Plan Review Checklist, including the fee. Copies of the Engineering Plan Review Checklist, all Forms, Deed Restrictions as well as detailed instructions on how to complete this application form may be downloaded from:

<http://www.wilmingtonnc.gov/PublicServices/Engineering/PlanReview/StormwaterPermits.aspx>

The complete application package should be submitted to the following address:

City of Wilmington – Engineering  
Plan Review Section  
212 Operations Center Dr  
Wilmington, NC 28412

**VI. CONSULTANT INFORMATION AND AUTHORIZATION**

1. Applicant: Complete this section if you wish to designate authority to another individual and/or firm (such as a consulting engineer and /or firm) so that they may provide information on your behalf for this project (such as addressing requests for additional information).

Consulting Engineer: Brad Sedgwick, PE

Consulting Firm: JBS Consulting, PA

a. Contact information for consultant listed above:

Mailing Address: 7332 Cotesworth Drive

City: Wilmington State: NC Zip: 28405

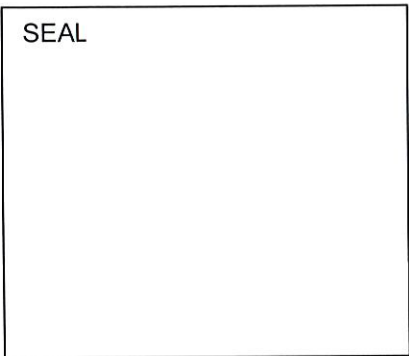
Phone: 910-619-9990 Fax: N/A Email: bradsedgwick@hotmail.com

**VII. PROPERTY OWNER AUTHORIZATION** (If Section III(2) has been filled out, complete this section)

I, *(print or type name of person listed in Contact Information, item 2)* \_\_\_\_\_, certify that I own the property identified in this permit application, and thus give permission to *(print or type name of person listed in Contact Information, item 1)* \_\_\_\_\_ with *(print or type name of organization listed in Contact Information, item 1)* \_\_\_\_\_ to develop the project as currently proposed. A copy of the lease agreement or pending property sales contract has been provided with the submittal, which indicates the party responsible for the operation and maintenance of the stormwater system.

As the legal property owner I acknowledge, understand, and agree by my signature below, that if my designated agent *(entity listed in Contact Information, item 1)* dissolves their company and/or cancels or defaults on their lease agreement, or pending sale, responsibility for compliance with the City of Wilmington Stormwater Permit reverts back to me, the property owner. As the property owner, it is my responsibility to notify the City of Wilmington immediately and submit a completed Name/Ownership Change Form within 30 days; otherwise I will be operating a stormwater treatment facility without a valid permit. I understand that the operation of a stormwater treatment facility without a valid permit is a violation of the City of Wilmington Municipal Code of Ordinances and may result in appropriate enforcement including the assessment of civil penalties.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



I, \_\_\_\_\_, a Notary Public for the State of \_\_\_\_\_, County of \_\_\_\_\_, do hereby certify that \_\_\_\_\_ personally appeared before me this day of \_\_\_\_\_, \_\_\_\_\_, and acknowledge the due execution of the application for a stormwater permit. Witness my hand and official seal,

\_\_\_\_\_  
My commission expires: \_\_\_\_\_

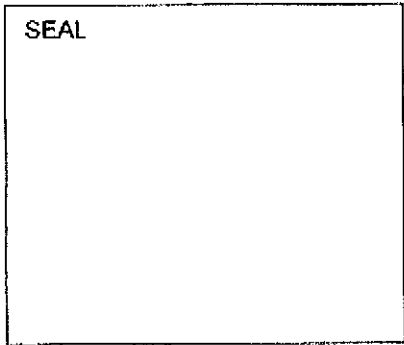


and acknowledge the due execution of the application for a stormwater permit. Witness my hand and official seal,

My commission expires: \_\_\_\_\_

**VIII. APPLICANT'S CERTIFICATION**

I, (print or type name of person listed in Contact Information, item 1) John Gillilan certify that the information included on this permit application form is, to the best of my knowledge, correct and that the project will be constructed in conformance with the approved plans, that the required deed restrictions and protective covenants will be recorded, and that the proposed project complies with the requirements of the applicable stormwater rules under.



Signature: [Handwritten Signature]  
Date: 11-29-16

I, Lynn B. Yelton, a Notary Public for the State of North Carolina, County of Brunswick do hereby certify that John Gillilan personally appeared before me this day of 29th Nov, 2016 and acknowledge the due execution of the application for a stormwater

permit. Witness my hand and official seal,

Lynn B. Yelton  
My commission expires: 5-6-2018

